

# Eagle Express Choir

## Handbook

2019-2020



Mrs. Ashley Richeson, Director

Mr. Grant Sharp, Principal

Bremen Elementary School

5000 Main Street

Bremen, KY 42523

## Introduction

Welcome to the 2019-2020 Eagle Express Choir! Within this handbook, you will find the rules and regulations for being part of the Eagle Express group. Being an Eagle Express member is a huge privilege: you are representing Bremen Elementary School's entire music program to the whole world! I'm so glad that you are joining us!

## Purpose

The purpose of the Eagle Express Choir is to foster the love of music and the vocal talents of those students who are willing to participate and learn above and beyond what is offered in general music class. We hope to sing quality and enjoyable music that will enhance our vocal and musical talents. We will become more familiar with singing to an audience, which will help our stage presence. This will help calm nerves and prepare students for future auditions and interviews. Overall, participation in the choir will be beneficial to all who are involved, including parents, students, faculty, and audience members. We want to make a joyful noise!

## Attendance

Eagle Express primarily meets during the fourth/fifth grade regularly scheduled specials time. If there is a need for an after school rehearsal, Mrs. Richeson will make this known by both text and a letter home to parents (and an all-call through the school if necessary) as far in advance as is possible. Performance attendance is required of all choir members. Please contact Mrs. Richeson as soon as possible regarding conflicts with performance dates.

**Missing performances or parts of a performance could be grounds for dismissal from the choir.**

## Behavior

Rehearsal behavior must be excellent at all times. Because rehearsal time is limited, we must make the most use of our time. Excessive talking and horseplay will not be tolerated. If a behavior problem occurs, parents will be notified by phone or by a note home to be signed. Any discipline problems that occur during a rehearsal could be grounds for dismissal from the choir.

Performance behavior must be flawless. When we are on stage or away from school, we are the spotlight representing Bremen Elementary. Our behavior should always reflect CHAMPS values- showing how mature and well-behaved our students are away from school. Any discipline problems that occur during performance or while we are on a trip could be grounds for dismissal from choir.

## **Grades**

Every Eagle Express member must have passing grades. This means at least a C average in every subject. Students who are not passing will be allowed to rehearse with the group during regular class time, but will not be allowed to perform with us. Any student who is not passing a subject will be put on probation with a plan of action for bringing up their grades. Any student who is on probation for more than 1 grading period will be removed from Eagle Express. Good academics are the core to a successful school experience!

## **Uniform**

Unless otherwise stated (for special occasions) our uniform for any performance will be khaki pants or a long khaki skirt (long pants, no shorts, capris, or short skirts) and our Eagle Express Choir shirts. We will be designing and ordering these early in the school year. If your family needs assistance with the cost of clothing for performances, please contact Mrs. Richeson as soon as possible- we will find a solution so that every child can participate in performances. While choir shirts are not a requirement to participate in the ensemble, it is highly encouraged. Those without choir shirts can wear a solid colored shirt of the same color.

## **Website**

Mrs. Richeson has a music website at [www.richesonrocks.weebly.com](http://www.richesonrocks.weebly.com). She keeps this updated with all the lesson plans for every grade, as well as videos and links to music we are studying when appropriate. There is also a list of all performance dates as they are scheduled. Notes are sent to parents via email and also posted on the announcements section of the website.

## Remind 101

Mrs. Richeson uses Remind 101 to send text messages and emails to the Eagle Express group. To enroll, text **@eagleexp** to **571-206-8781**. Further instructions will be sent to you. You can also send a blank email to **eagleexp@mail.remind101.com** and be added to the email list. Mrs. Richeson primarily uses this to remind parents and students of upcoming events as well as to remind them what to practice during weeks we don't meet as often. You can also use Remind to contact Mrs. Richeson if you'd like.

## Conclusion

I'm so glad that you have joined Eagle Express! Please complete the attached information sheet and return it on our next rehearsal date. I know that we're going to have a fantastic year!

Mrs. Richeson can always be reached by email at  
**ashley.richeson@muhlenberg.kyschools.us**

This is her most preferred form of communication because she can get back to you as soon as possible.

She can also be reached at school by phone 270-525-6686.

## Eagle Express Student Information Sheet

Please print the following information:

Student's Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Homeroom \_\_\_\_\_

Parent/Guardian's name \_\_\_\_\_

Parent/Guardian E-mail \_\_\_\_\_

*The most preferred form of communication is email. It will be used for parent notification/reminders by the teacher regarding performances and rehearsals.*

The Choir handbook was presented to the class. It contains the rules and guidelines for what is expected from Eagle Express members. Students should also refer to the School or District policies when there is a problem. **Please INITIAL in INK next to each statement- both student and guardian- to acknowledge the following:**

Student      Parent

- |       |       |  |
|-------|-------|--|
| _____ | _____ | 1. I have read the Eagle Express Choir Handbook and understand the policies and procedures outlined in it.   |
| _____ | _____ | 2. I agree that I will participate, or support my student, in all rehearsals and performances of the Eagle Express Choir program.  |
| _____ | _____ | 3. I understand that all school rules apply to all Choir activities whether on or off school grounds.  |
| _____ | _____ | 4. If issued any equipment, I understand that my student and I are financially responsible for the replacement of any lost or damaged music and/or equipment.                          |
| _____ | _____ | 5. I understand that I am committing to a full year class, and I will (or will help my student) perform to the best of my/their capabilities.  |
| _____ | _____ | 6. I give permission for my student's name and image to appear in publicity for the Eagle Express Choir program (including newspapers, school/choir websites, and other publications). |

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_